

SAI KUNG DISTRICT COMMUNITY CENTRE LIMITED
西貢區社區中心有限公司
(INCORPORATED IN HONG KONG AND LIMITED BY GUARANTEE)

NEW TERRITORIES REGION FLAG DAY FUND-RAISING ACTIVITY
HELD ON 18 JULY 2020

PUBLIC SUBSCRIPTION PERMIT NO.: FD/R064/2020

INDEPENDENT PRACTITIONER'S ASSURANCE REPORT AND
INCOME AND EXPENDITURE ACCOUNT

**INDEPENDENT PRACTITIONER'S ASSURANCE REPORT
ON NEW TERRITORIES REGION FLAG DAY FUND-RAISING ACTIVITIES
HELD ON 18 JULY 2020
PUBLIC SUBSCRIPTION PERMIT NO.: FD/R064/2020
TO THE BOARD OF DIRECTORS OF
SAI KUNG DISTRICT COMMUNITY CENTRE LIMITED ("the Permittee")
西貢區社區中心有限公司**

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Permittee's regional flag day fund-raising activity in New Territories region held on 18 July 2020 ("the Event").

Responsibilities of the Directors

The Directors are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

Our Independence and Quality Control

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Control 1 and accordingly maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Practitioner's Responsibilities

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion solely to you, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), Assurance Engagements Other Than Audits or Reviews of Historical Financial Information and with reference to Practice Note 850 (Revised), Reporting on Flag Days and General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

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Practitioner's Responsibilities (continued)

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

Inherent Limitations

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Permittee include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Permittee's books and records.

Conclusion

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Permittee in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 2.

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Intended Users and Purpose

This report is intended solely for the purpose of assisting the Permittee to satisfy the conditions stated in the Public Subscription Permit issued by the SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.



K.W. Tam & Co.
Certified Public Accountants (Practising)
Unit 2002, 20th Floor,
Millennium City 3,
370 Kwun Tong Road,
Kowloon, Hong Kong

25 May 2021

SAI KUNG DISTRICT COMMUNITY CENTRE LIMITED
西貢區社區中心有限公司

INCOME AND EXPENDITURE ACCOUNT
FLAG DAY – NEW TERRITORIES REGION FLAG DAY ON 18 JULY 2020
PUBLIC SUBSCRIPTION PERMIT NO.: FD/R064/2020

	HK\$
<u>Income</u>	
Donations raised from Online Flag Day	152,263

<u>Expenditure</u>	
Miscellaneous	4,969
Postage	1,568
Printing	14,550
Promotion and advertising	27,960

	49,047

Excess of income over expenditure	103,216
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Approved and authorised for issue by the Board of Directors on 25 May 2021

SAI KUNG DISTRICT COMMUNITY CENTRE LIMITED
西貢區社區中心有限公司

NOTES TO THE INCOME AND EXPENDITURE ACCOUNT
FLAG DAY – NEW TERRITORIES REGION FLAG DAY ON 18 JULY 2020
PUBLIC SUBSCRIPTION PERMIT NO.: FD/R064/2020

1. General information

The New Territories regional flag day fund-raising activity held on 18 July 2020 (“the Event”) was held to raise funds for :

- (1) parenting support and education services to deprived families with toddlers in Sai Kung rural area;
- (2) health care and supportive services for elderly in village area and to expand service site in villages; and
- (3) to explore service model for primary health care in rural area and promote medical-social collaboration.

However, due to the COVID-19 epidemic, the street selling of flags scheduled on 18 July 2020 was cancelled. Online flag selling was used to substitute street selling of flag.

2. Basis of preparation

The relevant income collected and expenditure incurred for the Event are recognised on an accrual basis.

3. Donations credited to the bank

The Event proceeds collected amounting HK\$142,263 and HK\$10,000 have been credited to the designated bank account of the Permittee by 16 September 2020 and by 22 October 2020 respectively, before being used for payment of expenditures for the Event and/or the purposes specified in the Public Subscription Permit.